



# ACCOUNTING OPERATIONS



*Opportunity starts here*

**Get Real.  
Learn to Earn  
and get real income  
from a real career.**

**Enroll Now!**

**727.538.7167 x 2006**  
Clearwater

**727.893.2500 x 2520**  
St. Petersburg

**myptc.edu**

Refer to [www.myptc.edu](http://www.myptc.edu) for specifics on admission requirements, program costs, course content and term starts.

Certificate of Completion awarded once state requirements for program are met.

*\* O-NET Online Occupational Information Network Data, FL*

**Mission**

*Provide students the opportunity to develop national workplace competencies to fill the needs of business and industry.*

- Dynamic program taught by industry experts
- Financial aid available for qualified students
- Classes offered On-Campus and Online
- Earn Certifications in Microsoft® Office and QuickBooks®
- Program tailored to fit entry level or advancement in current job
- Bookkeeping, Accounting and Auditing Clerks earn an average of \$18.58 per hour\*

**DETAILS**

- **900 HRS** (Approximately 9 months)
- **TUITION** - \$2,628
- **BOOKS, SUPPLIES, FEES** - \$668 (Estimated)

**SCHEDULE**

- > **CLEARWATER CAMPUS**  
Mon - Fri | 7:00 am - 12:15 pm  
6100 154th Ave N, Clearwater, FL 33760
- > **ST. PETERSBURG CAMPUS**  
Mon - Fri | 7:00 am - 12:15 pm OR  
Mon - Thu | 4:00 pm - 9:00 pm  
901 34th St S, St. Petersburg, FL 33711



Pinellas County Schools | [www.pcsb.org](http://www.pcsb.org) | *The School Board of Pinellas County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.*

*Accreditation: Council on Occupational Education (COE) | 7840 Roswell Road, Building 300 Suite 325, Atlanta, GA 30350 | 770.396.3898 or 1.800.917.2081*

